



TRENT COLLEGE

CANDIDATE INFORMATION



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Welcome

Trent College is an independent co-educational boarding and day school, located in Long Eaton, Nottinghamshire. Founded in 1868, we have been providing a first-class education for over 150 years.

Set in a beautiful 45-acre campus we enjoy state-of-the-art facilities, including modern classrooms, sports facilities, and boarding houses. With traditional foundations and a modern outlook, Trent College is renowned for providing an excellent education for its 1,200 pupils.

The Elms is our Nursery and Junior School which provides a stimulating and nurturing environment to our youngest children, aged 6 weeks to 11 years. The two schools work closely together and share the same vision, aims and ethos. Together, we give the highest priority to the quality of our academic provision. Alongside a strong focus on sports, music, drama and a wide range of co-curricular activities to develop our pupils' character and resilience, to prepare them for the modern world.

Rated 'Excellent' across the whole school by the Independent Schools Inspectorate in 2021, Trent College has a strong academic record, with a high percentage of students achieving top grades in their examinations and going on to study at some of the best universities in the UK and abroad.

We have highly qualified and experienced teaching staff who are committed to providing an excellent standard of education. We also have a large population of support staff, ensuring that our friendly school and beautiful campus operate to the very highest standards.

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Our Location

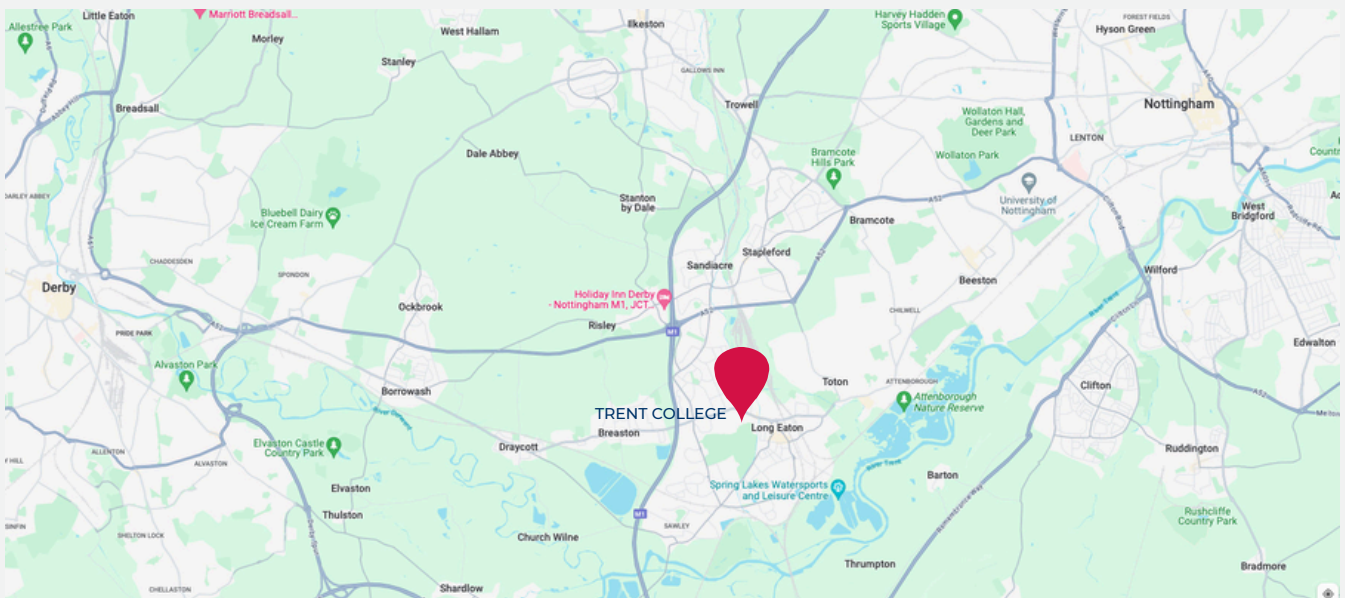
Trent College and The Elms are conveniently situated on the border of Nottinghamshire and Derbyshire.

Ideally located at the heart of the UK's motorway system, we are only 2 miles from junction 25 of the M1, which provides easy access to the M42 and A1.

Reaching Trent College by rail couldn't be easier. Long Eaton boasts its own train station, located 1.5 miles from the schools. Rail routes through Long Eaton run along the Midlands Main Line route, with direct routes to London, Loughborough, Leicester, Birmingham, Nottingham, Derby, Chesterfield and Sheffield.

Our Local Community

Working in partnership and serving the community are natural and very important values at Trent College and The Elms. We work with many local schools in Long Eaton and the wider Erewash borough to increase opportunities and aspirations, and to share the school's excellent grounds, facilities and specialist staff.



School Nurse

Job Description

An exciting opportunity has arisen for a competent and organised Nurse to work alongside our Lead Nurse, providing a clinically effective, high-quality medical and first aid service for Boarding and Day pupils, ranging in age from nursery to 18 years.

The role reports to our Lead Nurse, who is responsible for nursing provision across the schools. The post holder will work collaboratively with our Lead Nurse, jointly appraising individual cases to ensure safe and effective practice.

Starting date by arrangement, ideally from January 2025.

KEY RESPONSIBILITIES

Communications and working relationships

- Establishing close working relationships with staff, pupils, parents and the wider multi-agency team.
- Close co-operation with staff who are designated First Aiders and Appointed Persons.
- Raising any Safeguarding concerns in the appropriate time and manner by following school procedures and protocols.
- Ensuring the operation of an effective health care system within the school, including:
 - Providing the appropriate nursing care for pupils which promotes their physical, mental and emotional health.
 - Monitoring and supporting pupils with health conditions.
 - Carrying out health surveillance checks, when necessary, on pupils with the aim of identifying and preventing the causes of ill health.
 - Ensuring the efficient operation of the medical rooms and maintenance of the appropriate equipment and supplies.
- Working collaboratively with the NHS immunisation team supporting the pupils during the routine immunisation programme.
- Liaising with appointed trip leaders. Disseminating appropriate and non-confidential medical information, the provision of emergency medicines and first aid supplies for off site visits.
- Adhering to professional guidance and school policies in all matters relating to the health care provided to pupils.

Documentation and Data protection

- Maintaining medical records accurately, confidentially and safely in accordance with school policies, NMC guidelines and GDPR.
- Recording dispensing of drugs in accordance with best practice and school policy.
- Supporting the Lead Nurse, when necessary, in preparing and managing Individual Healthcare Plans for pupils with long term health conditions to enable them to participate in school life as much as is reasonably possible.

First Aid

- Providing first aid and medical care to members of the school community.
- Supporting the Lead Nurse in ensuring the maintenance and distribution of adequately stocked First Aid kits around the school buildings.
- Supporting the Lead Nurse in monitoring of First Aid training requirements and Appointed Persons, to ensure there is adequate cover.

Health

- Supporting the school's commitment to ensuring the physical and mental health of all pupils to enable them to achieve their full potential.
- Providing health education and advice to pupils.
- Support the Lead Nurse in ensuring effective liaison with parents and/or guardians over aspects of pupil health, in particular:
 - The management and administration of medication.
 - Conditions requiring special consideration by staff, in school or during extracurricular activities.

Health and Safety

- Ensuring effective reporting of serious injuries and occurrences to the Director of Operations.
- Follow universal infection control procedures and ensure the safe disposal of clinical waste.
- Adhere to statutory guidance relating to the safe storage, usage and disposal of medical supplies, sharps and drugs.
- Understanding, following and promoting the principles contained in the school's Health and Safety Policy.

Training

- Maintain professional registration through continued professional development and reflection.
- Provide staff training, or advising on appropriate speakers, relating to health matters.
- Willingness to undertake all necessary training, particularly relating to the provision of Medical Care in a Boarding School.
- Support the Lead Nurse in the maintenance of records of qualifications of First Aiders and Appointed Persons.

Our Nurses work in line with the recommended best practice guidelines from the Royal College of Nursing and adhere to the Nursing and Midwifery Council (NMC) Code, Standards of Conduct and Performance and Ethics for Nurses and Midwives.

Person Specification

| Criteria | Essential | Desirable |
|---|-----------|-----------|
| Nurse with a current NMC registration | X | |
| Experience of working in line with the recommended best practice guidelines from the Royal College of Nursing | X | |
| Current or recent experience within school, emergency or primary care | X | |
| Knowledge and understanding of child and adolescent mental health | X | |
| First aid experience | X | |
| First aid qualification | | X |
| Understanding of safeguarding procedures | X | |
| Able to work flexibly and with initiative | X | |
| Willing to learn new skills, as well as maintaining existing skills to a high standard | X | |
| Excellent working knowledge of Microsoft Office applications; Outlook, Word and Excel | X | |
| Experience working in a school environment | | X |
| Experience dealing with sporting injuries | X | |
| Warm, friendly and approachable nature | X | |
| Excellent communication skills | X | |
| Able to work within a team or independently | X | |
| Ability to maintain professional confidentiality and understanding of Gillick and Fraser competence. | X | |
| Ability to understand the needs of boarding pupils, particularly those from overseas. | X | |

| Criteria | Essential | Desirable |
|--|------------------|------------------|
| Capacity to work effectively with community members from different countries and cultures. | X | |
| Experience of managing and supporting patients with asthma, severe allergies and a range of common childhood conditions. | X | |
| Experience of providing support and advice to children recovering from illness and/or injury. | X | |
| Understanding of the management of concussion. | X | |
| Commitment to ensuring the pupils receive outstanding medical care at school. | X | |
| Full UK driving license | | X |



Terms and Benefits

- The FTE salary for this role is £35,500 per annum, the actual salary dependent on the number of working hours is £16,250 to £19,200 per annum.
- Permanent, term-time only role.
- Working hours are 22-26 per week, Monday to Friday with Saturdays on a rota.
- Staff can enjoy free lunches in the Obolensky Dining Hall during term time.
- Free car parking is available on site and staff have access to a cycle to work scheme.
- Staff are able to make free use of the school gym and leisure facilities at designated staff times.
- A flexible retirement plan run by TPT Solutions (formerly The Pensions Trust), including death in service benefit.
- Enhanced sick pay is available to all staff, and enhanced family benefits such as maternity pay.
- Staff are eligible for fee remission for children attending the school, in line with our policy.
- We provide a range of benefits to support staff including counselling, an employee assistance programme, 24/7 online GP consultations and dentist consultations.



Making an application

Candidates who wish to apply for this post should download an application form from our website and email it to recruitment@trentcollege.net Please also attach a covering letter addressed to the Deputy Head Pastoral, Mr Jeremy Hallows.

Interested candidates may request an informal conversation about the role by email to recruitment@trentcollege.net

The closing date for applications is the **4 November 2024 at 0900**.

If you have any questions please email recruitment@trentcollege.net or telephone 0115 983 6924.

Under current legislation, we are required to advise applicants that this appointment will be subject to a satisfactory Enhanced Disclosure with the Disclosure & Barring Service. Details of any criminal record (spent or unspent, due to exemption from the Rehabilitation of Offenders Act 1974) must be disclosed at interview. Only relevant convictions and other information will be taken into account so disclosure need not necessarily be a bar to obtaining a position at Trent College.